



## GOLD COAST HOG CHAPTER INC.

### BY-LAW CODE OF CONDUCT Of MEMBERS

#### **PREAMBLE**

The respects the rights of all member individuals to participate in the activities associated with the Club membership and riding a Harley Davidson Motorcycle. As responsible individuals in a wider community we also respect the individual rights and freedoms that we have as members to each other and to persons outside the Club environment. Being members of the Gold Coast HOG Chapter Inc Inc is not a permanent right, but one which is kept by upholding and maintaining this code of conduct.

#### **1. INTRODUCTION**

By-Laws made pursuant to Section 3 (24) of the Model Rules of the Association and dealing with the Code of Conduct of members, being by-laws dealing with the internal management of the Association.

##### **1) TITLE**

This document and its content are to be referred to as the **BY-LAW – CODE of CONDUCT** of the members of the **Gold Coast HOG Chapter Inc.**

##### **2) INTERACTION**

- i) This Code of Conduct shall form part of the internal management of the Gold Coast HOG Chapter Inc. and shall be read in conjunction with the Rules of the Gold Coast HOG Chapter Inc.
- ii) The Management Committee of the Association may from time to time, adopt, amend, vary, substitute or repeal in whole or in part, any prescriptive conditions that relate to the International Harley Owners Group, to the extent that are not inconsistent with the Rules of this Association.

##### **3) COMMITTEE**

We acknowledge that the management Committee has been duly elected by the membership of the Association and has been empowered to make decisions on behalf of the Club and its members.

#### **2. DEFINITION of TERMS**

Unless the context of these by-laws otherwise require, the terms set out below shall have the following meaning:-

“CLUB” The Gold Coast HOG Chapter Inc. an incorporated Association in the State of Queensland.



“CODE” The By-Laws (Code of Conduct of Members) made pursuant to Section 3(24) of the Association.

“COMMITTEE” Those Members who have been elected and/or appointed to the positions of Office of the Club at Annual General Meeting or as at other times as has occurred. Also referred to as the Management Committee.

“CONDUCT” The manner of behavior, presentation or attitude to which a member must adhere.

“MEMBER” Any person who has applied for and been accepted for membership having fulfilled the membership criteria of the Club and who is a “Financial” Member.

“MISCONDUCT” Any breach, disregard or abuse under any provision of this By-Law (Code of Conduct of Members).

### **3. APPLICATION**

#### **1) PRINCIPLES and GUIDELINES**

The By-Laws (Code of Conduct of Members) is to:-

- i) Provide the framework for the management of behavior and discipline of The Gold Coast HOG Chapter Inc ; and
  - ii) Detail the minimum standards of acceptable behavior of members; is mandatory to membership and must be followed by all members of the Association.
- 2) RESPONSIBILITY of MEMBERS  
A Club member shall be responsible for the conduct of any associate, visitor, guest or family member who is with the Club member.

### **4. STANDARDS**

#### **1) VALUES**

We believe in strong interpersonal relationship of the individual, friends and of the family. These relationships are based on the quality and respect of all persons and the personal freedoms that we have in a democratic country.

#### **2) DISCRIMINATION**

We do not discriminate against any person on the basis of age, race, colour, sex or religion. We will not portray ourselves in any other manner nor will we allow any items of a discriminatory nature to be associated with the Club, its members or at any of its functions.

#### **3) OFFENSIVE LANGUAGE**

We do not allow the use of offensive language at any Club activity and Actively promote the non usage of any language that is offensive.



**4) VIOLENCE**

We do not allow or condone the use of physical or verbal violence, abuse or any threat whether it be real or implied.

**5) OFFENSIVE ITEMS**

We will not show, publish, speak, wear or promote any item that is of an offensive nature, nor will we allow our members to do so.

**6) SAFETY**

We actively promote the correct and safe riding of Harley Davidson Motorcycles. We obey the legislative obligations of owning and riding a motorcycle in Queensland and Australia. A member, visitor or guest must be the holder of an open unrestricted motorcycle licence valid for use in Australia. We do not ride in any manner that endangers other riders or member of the general public. We will obey the RIDE RULES of the Gold Coast HOG Chapter Inc Inc.

**7) ACTIVITY**

We expect that a member of the Club will uphold the standards of the Clubs set out in these By-Laws and not bring the Club or its members into disrepute. We actively encourage members to participate in all Club activities including monthly Club meetings and nominating for the committee.

**5. COMPLAINT PROCEDURE**

It is important to acknowledge that the majority of members act in a manner that is in keeping with the community standards and basis of this By-Law (Code of Conduct of Members). However, there will be occasions when, in order to maintain the proper and efficient running of the Club, the Committee needs an effective procedure to address a member's unacceptable behavior.

**1) UNACCEPTABLE CONDUCT**

Unacceptable conduct or member misconduct is that behavior considered to be contrary or detrimental to the standards as set out in this By-Law (Code of Conduct of Members).

**2) OBJECTIVE**

The objective of the disciplinary procedure is to promote the prompt resolution of the breach of this By-Law (Code of Conduct of Members) by consultation, cooperation and discussion and to reduce the level of disputation and future breach of the By-Law (Code of Conduct of Members).

**3) COMPLAINT**



Any person with a complaint of misconduct against a member in relation to this By-Law (Code of Conduct of Members) shall inform the Committee of their complaint in writing no later than seven (7) days of the alleged event occurring. Verbal complaints may be registered once, but must be confirmed in writing to the committee.

#### **4) MANAGEMENT MEETING**

The Secretary shall call a meeting of the Management Committee within fourteen (14) days of the complaint being received and the Management Committee shall meet to hear and determine the complaint within fourteen (14) days of such notice of meeting.

#### **5) INVESTIGATION**

The Management Committee shall ensure that:-

- a) The person has the opportunity to present all aspects of the complaint,
- b) The member to which the complaint is addressed has the opportunity to show cause why disciplinary action should not be taken under the Code,
- c) The complaint is investigated in a thorough, fair and impartial manner,
- d) The complaint is to be handled discreetly and confidentially.

#### **6) NOTICE**

Both parties to the complaint shall be informed of the Committee's decision by registered mail within seven (7) days of the Committee Meeting held under section 5 (4) of this By-Law (Code of Conduct of Members).

#### **7) DOCUMENTATION**

The documentation collected through the complaint process shall be filed in a separate and confidential file and held by the Sponsoring Dealer and only be made available with the approval of 75% of the Management Committee and the Sponsoring Dealer.

### **6. DISCIPLINARY POWERS of THE MANAGEMENT COMMITTEE**

- 1) The Management Committee may determine whether disciplinary action should be an outcome of any investigation pursuant to section 5 (5) of this By-Law (Code of Conduct of Members).
- 2) The Management Committee may make and impose any or all the following disciplinary actions following a determination that a complaint has been upheld against a member;
  - a) Notice of caution;
  - b) Suspension of membership;
  - c) Termination of membership;
  - d) Or such other determination as the committee does make.